

**Minutes of the 2014 Annual General Meeting  
Held in LT1, Portsmouth Business School, Portsmouth on 2 September 2014**

**Present (Committee):** Simon Smith (SS), David Boyd (DB), Andy Dainty (AD), Ani Raidén (AnR), Chris Gorse (CG), Paul Chan (PC), Charles Egbu (CE); Chris Harty (CH), Shu-Ling Lu (SL), Steve Donohoe (SD), Scott Fernie (SF), Fred Sherratt (FS) Robby Soetanto (RS), Apollo Tutesigensi (AT), Colin Booth (CB)

**Apologies (Committee):** David Proverbs (DP), Rod Gameson (RG) Chika Udeaja (CU), Stephen Gruneberg (SG), Poorang Piroozfar (PP), Victor Samwinga (VS)

The meeting commenced at 1655hrs and the chair, SS, welcomed the 30 members present at the AGM.

1. Minutes of the 2013 Annual General Meeting

The minutes of the 2013 AGM was confirmed by members present to reflect a true and accurate record of affairs.

2. Action Points from 2013 Annual General Meeting

There were no actions required from the 2013 AGM.

3. Matters Arising

The following was considered as matters arising:

- a. Actions arising from 2013 Annual General Meeting (action points noted above)
- b. Nominations and election to the committee;
- c. Chairperson's report;
- d. Presentation of the financial accounts for the year ending 30 April 2014, and;
- e. Any other business

4. Nominations and Election to the Committee

SS outlined the nominations and election process. Three committee members have resigned from the committee, including DP, SG and VS. SS thanked SG for his efforts in consolidating our international connections as the Director of International Liaison for ARCOM. He also thanked DP and VS for their efforts over the past year. Two new nominations were received, including Craig Thomson (Glasgow Caledonian University) and Niraj Thurairajah (Birmingham City University). Checks were also made to ensure that nominees were fully-paid-up members of ARCOM at the time of nomination, and that all nominations were seconded by ARCOM members. As the number of nominations is fewer than the number of constitutionally available places on the committee, all nominees were duly elected for 2013-2014. The Executive Officers and Committee Members of ARCOM for 2013-2014 are listed below:

*Executive Officers*

Ani Raidén	Chairperson
Simon Smith	Immediate Past Chairperson
Paul Chan	Vice Chairperson
Fred Sherratt	Secretary
Chris Harty	Treasurer
Shu-Ling Lu	Membership Secretary
Robby Soetanto	Publications Officer
Chika Udeaja	Workshops Convenor

### *Other Officers and Committee Members*

Apollo Tutesigensi  
Chris Gorse

International Liaison  
CIOB Liaison Officer

Colin Booth  
Andrew Dainty  
Charles Egbu  
Rod Gameson  
Craig Thomson

David Boyd  
Steve Donohoe  
Scott Fernie  
Poorang Piroozfar  
Niraj Thurairajah

Will Hughes proposed that the ARCOM Committee should be reduced in size and that this should be reflected in tabling an amendment to the constitution. AnR and DP indicated that, given the expansion of ARCOM activities, the current size of the committee remains adequate. Nevertheless, SS will ensure that the size of the committee is tabled as an item at a future committee meeting. **Action: The committee will discuss the size of the committee at a future meeting.**

#### 5. Chairperson's Report

SS reflected on the success of the ARCOM Conference. He noted that the quality of the research papers presented at the conference has increased. This resulted in the inaugural conference issue of *Construction Management and Economics (CME)*, based on the best papers from the 2013 conference. It is also worth noting that the 14 papers that were eventually published in the conference issue underwent the journal peer-review process successfully. SS expressed his appreciation to the editors of *CME* for seeing the inaugural conference issue through. SS also reported that the ARCOM Seminar was also organised for the first time over the past year. The theme of this seminar was on Policy Reforms; dissemination of the outcomes of this seminar took place at a fringe event at the 2014 conference. SS extended the invitation to members to propose topics for future seminars. SS also noted that the ARCOM Doctoral Workshops remain very strong. A workshop was organised in the past year on Sustainable Technologies in the London South Bank University. Further workshops include Health, Safety and Wellbeing (Edinburgh, February 2015), Research Methodology (Dublin, 2015), and Pedagogical Research (to be confirmed).

#### 6. Treasurer's Report

CH reported a stable surplus of £46,823.32. He explained that the surplus is slightly lower than that of previous years. This is because of investment in making the IT systems for the conference and membership management more seamless, and for supporting initiatives like the ARCOM Seminar and Doctoral Workshops. He also noted that the membership income remains buoyant (individual membership of £2,152.00 and institutional membership of £3,200).

#### 7. Any other business

AnR expressed her appreciation to SS for his excellent chairmanship and collegial support.

There being no further matters, the AGM closed at 1720hrs.

**List of members present at the 2014 ARCOM Annual General Meeting (AGM)**

<b>Surname</b>	<b>Forename</b>	<b>Institution</b>
Alharthi	Ali	Loughborough University
Amadi	Chika	Loughborough University
Chow	Vivien	University of Hong Kong
Dorée	André	University of Twente
Garba	Abdulhakeem	Robert Gordon University
Ghaffari	Mahdi	University of Manchester
Hughes	Will	University of Reading
King	Andrew	Nottingham Trent University
Kurokawa	Megumi	University of Reading
Manu	Patrick	University of West of England
Mihara	Hitoshi	Institute of Technology, Japan
Painting	Noel	University of Brighton
Thomson	Craig	Glasgow Caledonian University
Thurairajah	Niraj	Birmingham City University
Tryggestad	Kjell	Copenhagen Business School